

APPOINTMENT PANEL

ABERDEEN, 4 October 2016. Minute of Meeting of the APPOINTMENT PANEL.
Present:- Councillor Young, Convener; and Councillors Boulton, Corall, Dickson, Malik, Milne, Nicoll and Yuill (substituting for Councillor Jennifer Stewart).

Also in attendance:- Marc Cole, Interim Director of Communities, Housing and Infrastructure; Jeff Capstick and Mike Lawson, Human Resources and Customer Service; Ken Dalglish and Catriona Mackie, Aspen People; and Martyn Orchard, Legal and Democratic Services.

MINUTE OF PREVIOUS MEETING

1. The Panel had before it the minute of its previous meeting of 1 September 2016.

The Panel resolved:-
to approve the minute.

JOB PROFILE

2. The Panel had before it the job profile for the post of Head of City Planning.

The Panel resolved:-
to note the job profile.

APPLICATIONS FOR POST OF HEAD OF CITY PLANNING

3. The Panel had before it (1) a list of applicants; (2) copies of each application form; and (3) an initial assessment of the candidates against the job criteria.

The Panel resolved:-

- (i) to agree that none of the candidates be shortlisted for interview; and
- (ii) to request that the Chief Executive report to the Council meeting on 6 October 2016 in terms of the options available.

- **WILLIAM YOUNG, Convener.**

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4 October 2016